



Holy Family Parish of Maidstone and Braybrook

PARISH FINANCE COUNCIL

“We are a community of faith and love, growing, living and proclaiming the Way of the Gospel by forming new disciples”

God calls us to **be good stewards of all we are given** – creation, relationships, our bodies, our talents, money and other material gifts.

Everyone is invited to participate in realising our Parish vision by contributing to sustaining and building our community. Members of the Parish Finance Council are called to support our Parish community by providing financial oversight, innovation, and leadership in this endeavour.

OVERVIEW

The Parish Finance Council (PFC) is the consultative body which provides the pastor with advice concerning the stewardship of parish fiscal resources and serves the goals and priorities set by the PPC.

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| <p>Scope</p> <ul style="list-style-type: none"> • Long-range planning to achieve parish vision (financial and physical/capital needs) • Parish annual budget • Parish annual report • Review of quarterly financial report • Review of insurance policy • Review of audits • Maintenance and cost minimisation • Fundraising/financing programs for parish services and ministries. • Financial guidelines concerning use of parish facilities | <p>Criteria</p> <ul style="list-style-type: none"> • Practices the Catholic Faith • Active in the Parish life • Knowledge in Finance, business, and administration and/or expertise in small businesses, law, accounting, engineering, construction, maintenance, or procurement • Current Working with Children Check • National Police Check (can apply prior to appointment) • Commitment to Safeguarding youth and vulnerable adults • Adherence to the Parish Code of Conduct | <p>Membership</p> <ul style="list-style-type: none"> • Parish Priest (Pastor) • Four volunteer members, with two holding officer positions: <ul style="list-style-type: none"> – Chair; and – Secretary • Term: 3-years, renewable once <ul style="list-style-type: none"> – Time commitment: Attendance at quarterly meetings – Approximately 3-hours a month of reviews and analysis. |
| <p>Key relationships</p> <ul style="list-style-type: none"> • Senior Leadership Team and Parish Office • Parish Pastoral Council • Stewardship Committee | | |

SELECTION PROCESS (tentative dates)



NOMINATION / EXPRESSIONS OF INTEREST

If you or you know anybody who would be suitable to be part of the Parish Finance Council, please nominate them or indicate your interest by emailing the parish office maidstone@cam.org.au before 14 January 2022:

Subject: Nomination/EOI Parish Finance Council

First and Last Name: _____

Contact number: _____

Regular weekend Mass time that you/nominee attend: _____

Short comment about why you/nominee would be a great member of the PFC:
